

Republic Township Planning Commission

7:00 P.M. Monday, January 21, 2013

Republic Township Hall

DRAFT MINUTES

1. The Meeting was Called To Order at 7:00 P.M. by Chairperson Dan Mitchell.
2. Members Present: James Brennan (via telephone), Bill Bergin, Tom Feldhusen, Dan Mitchell and Tom Sandblom.
3. Bill Bergin made a motion, seconded by Tom Sandblom, to approve the Agenda. The Motion carried.
4. Dan Mitchell made a motion, seconded by Tom Sandblom, to approve the minutes of the December 17, 2012 Planning Commission Meeting. The Motion carried.
5. Public Comment: None.
6. Chairperson Mitchell indicated he would table the discussion of the Munson Park Project, until Bill Sanders, of Sanders & Czapski, arrived at the P.C. meeting.
7. Election of Officers and Setting Meeting Dates for 2013:

Bill Bergin nominated Dan Mitchell for Chairperson of the P.C. for 2013. Tom Sandblom seconded the nomination. There were no other nominations for this position. Sandblom moved that nominations be closed, seconded by Feldhusen. Mitchell was elected unanimously.

Dan Mitchell nominated Jim Brennan for Vice Chairperson of the P.C. for 2013. Bill Bergin seconded the nomination. There were no other nominations for this position. Feldhusen moved the nominations be closed/seconded by Mitchell. Brennan was elected unanimously.

Tom Sandblom nominated Bill Bergin for Secretary of the P.C. for 2013. Dan Mitchell seconded the nomination. There were no other nominations for this position. Feldhusen moved the nominations be closed/seconded by Sandblom. Bergin was elected unanimously.

Bill Bergin made a motion that the P.C. continue to meet on the third Monday of each month in 2013, except for the months of November and December. Bergin suggested the P.C. meet on the second Monday of these months (November 11, 2013; December 9, 2013). Dan Mitchell seconded the motion. The motion carried.

8. Chairperson Mitchell moved the agenda back to Item 6, and introduced Bill Sanders, from Sanders & Czapski to the P.C. Sanders & Czapski was awarded the bid for the Munson Park Renovation Project. Sanders distributed a three page handout to each P.C. member.

Sanders indicated the Renovation Project would include the development of a campground at the Munson Park/School Lake recreation site. The Project would include improvements typical of a campground as determined by the community. Sanders stated that the project would also include determining logical project phases and identification of potential grant fund sources. The work is also to include the preparation of a grant application for the first phase of the project.

Mr. Sanders covered the timelines that we need to hit, with the intent of submitting the grant application to the DNR by April 1, 2013. Timelines discussed were:

1. 2/18/13 @ 7:00 p.m. Schematic Design Presentation/Planning Commission;
2. 2/28/13 @7:00 p.m. Presentation of the Schematic Plan @ Township Board Mtg.;
3. March 1 –March 27, 2013 Grant Proposal Preparation;
4. 3/18/13 @ 7:00 p.m. Public Mtg. @ the P.C.
5. 3/28/13 @ 7:00 p.m. Public Mtg. @ the Township Board Mtg.;
6. 3/29/13 Ship Completed Application to the DNR;
7. 4/1/13 Deadline for postmark of applications;
8. Early April 2013 Grant Agency reviews application;
9. August – September of 2013 Preliminary Scoring conducted by the Grant Agency;
10. Late September – Early October of 2013 the Community submits supplemental information;
11. October – November of 2013 the Grant Agency makes the Final Ranking;
12. Early December 2013 MNRTF Board/DNR Director make final recommendation for award;
13. Est. June – August of 2014 Grant Agreements issued by the DNR;

Bill Sanders stressed the importance of good documentation and complying with the Time lines he previously discussed.

9. Communications: None.

10. Committee Reports:

- A) Community Services: Tom Feldhusen reported planning has begun for Swimming Lessons for the young people in our community and the contued monitoring of people who may need assistance for help with medical problems.
- B) RM School: Dan Mitchell reported that on Thursday, January 24, 2013 at 4:15 p.m. the RM Schools will be sponsoring a Thank You Celebration for the public. There will be food, a short presentation on the building systems upgrades, and tours of the new biomass plant. A girls JV basketball game will follow at 6:00 p.m., against Norway, with free admission. Dan encouraged everyone to attend this function.

11. Zoning Administrator's Report: Terry Knapp presented his Zoning Administrator's Report from December 10, 2012, to January 21, 2013. That report is attached to these minutes. Bill Bergin made a motion that was seconded by Tom Sandblom to accept the Zoning Administrator's Report as presented and printed. The motion carried.

12. Old Business: None.

13. New Business: None.

14. Public Comment on Agenda Items: None

15. Tom Feldhusen made a motion that was seconded by Bill Bergin to adjourn the meeting @7:51 p.m.. The motion carried.

Bill Bergin
Recording Secretary