

MINUTES FOR THE MARCH 5, 2013 ORGANIZATIONAL MEETING OF THE BOARD OF REVIEW

The 2013 Board of Review was called to order at 7:00 P.M. by the Secretary, Gary, to hold election of officers.

The record will show that Carol Nicholas, Vickie Radcliffe, alternate Board Member Beth Heliste and Secretary Gary Johnson, were in attendance.

Carol N. made the motion, Beth H. seconded, to elect Vickie R. as interim chair for the 2013 Board of Review year. Motion carried. This may be reviewed when the regular member, Tom Fitzpatrick returns from his medical trip.

Motion by Carol N., supported by Vickie to accept the minutes as presented, with two corrections. A misspelling and a sentence missing of when the meeting was adjourned to. Carried.

Carol N. made the motion, Beth H. supported, to continue the 10 minute per petitioner time limit as had been established in prior years, including directing the secretary to post the 10 minutes' notice at the sign-in table. Carried.

Vickie R. made the motion, Carol N. supported, that the secretary would enter the data from the Board's decisions into the tax roll, the Chairperson would review and initial the data, with the remainder of the Board of Review in session and in witness. Carried.

Motion by Beth H., supported by Vickie R., that the secretary would send a copy of the decisions of the Board of Review to each petitioner within a ten day period. Carried.


The assessor gave a brief report to the Board on the major activities for the past year, and current issues that are pending for the Board.

Motion by Carol N., supported by Beth H. to accept the taxpayer appeals hearing dates of Monday March 11th, from 9:00 to 3:00 p.m., and Tuesday March 12th, from 3:00 p.m. to 9:00 p.m.. Motion carried.

Public Comment was available, but there was no public in attendance to comment.

The Chair declared the meeting recessed until March 11 at 9:00 a.m.

Respectfully submitted,


Gary Johnson, Sup/Assess
Republic Township
906-376-5139