

REPUBLIC TOWNSHIP

Private Event Rental Application

- Township Hall Fire Hall Munson Park Pavilion
- Other _____

NOTE: Not to be used for M95 Motocross/Golf site.

If you would like to rent one of the Township Facilities, please complete the application form below. Please note that your rental will not be secured until the following items are received and approved by the Township:

- 1. A completed and signed Private Event Rental application form
- 2. A signed copy of the Township Facility Rules
- 3. All rental fees paid in full
- 4. A completed Hold Harmless Agreement

May be required for gatherings of 25 people or more

- 1. A completed site map detailing event activities
- 2. Liability insurance coverage, with Republic Township named additional insured, in the amount of no less than \$1,000,000

EVENT INFORMATION

Date of Event: ____ / ____ / ____ Estimated Number in Attendance: _____

Event Starting Time: _____ Event Ending Time: _____

Setup Starting Time: _____ Teardown to End At (Anticipated): _____

Description of Event: _____

CONTACT INFORMATION

Contact Name: _____

Organization Name (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

THIS SECTION TO BE COMPLETED BY REPUBLIC TOWNSHIP

Application approved / denied by Township Board on: _____

Reason: _____

Additional Conditions: _____

FEES:

Rental Fee: Per Hour _____ X Hours _____ = \$ _____

Security \$ _____

Cleaning Fee \$ _____

Other: _____ \$ _____

Total \$ _____

Received by: _____ **Date:** _____ **Amount:** _____ **Check#** _____

To cancel your reservation with full refund, please notify the Township at least 30 days prior to the event.

Township Supervisor

Date

Township Clerk

Date

Copy of completed application to:

- Applicant
- Township Clerk

Alcoholic Beverages. Prohibited unless special permit is granted by the Township and the State of Michigan

Smoking & Tobacco. Using tobacco and e-cigarette products is prohibited in Township structures.

Pets. Pets are allowed except in structures and playground areas. Pets must be restrained on a 6 foot or retractable leash. People in charge of or in control of pets on park property must clean-up and remove excrement deposited by a pet.

It Is Unlawful To:

1. Destroy, deface, or damage Township property.
2. Decorations, if used, will be put up with tape only, no nailing, stapling or tacking will be allowed inside or on the outside of structures. Decorations must be removed before leaving the facility.
3. Have fires except in permanent charcoal grills. Portable gas grills are allowed.
4. Hunt or trap on Township property.
5. Peddle on Township lands.
6. Litter or pollute any Township property.
7. Cut or remove wood, plants, or flowers.
8. Play music or sound devices loud enough to disturb the peace and quiet of other people.
9. Drive or park motorized vehicles except in designated entry roads or parking areas.
10. Operate bicycles, scooters or similar non-motorized vehicles in parks except on entry roads, parking lots, designated bikeways or paved trails.
11. Leave vehicles unattended either overnight or in non-designated areas.
12. Exhibit threatening, abusive, menacing, profane or indecent language or conduct under circumstances reasonably calculated to provoke a breach in the peace or provoke another to fight.
13. Post or exhibit advertising materials unless authorized by the Township.
14. Discharge fireworks.
15. Dump household, domestic or any other type of waste in the Township Receptacles or on Township property.
16. Possess illegal weapons on Township property.

Signature: _____ Date: _____

Township facilities are built and furnished with public funds of its taxpayers. Township officials, being aware they are custodians of taxpayers' property, have formulated the above rules for all users.

Users shall also comply with federal, state and local ordinances.

To ensure proper use, the facility may be monitored through physical inspection and/or video surveillance.

REPUBLIC TOWNSHIP

Indemnification and Hold Harmless Agreement

In exchange for the use of the property of **Republic Township**, the undersigned hereby agrees to defend, indemnify and hold harmless **Republic Township** as well as its elected and appointed officials, trustees, commissioners, officers, agents, employees, board members, committee members, volunteers, and others acting on behalf of **Republic Township** from and against any and all personal injuries or death, losses, property damages, liabilities, deficiencies, claims, actions, suits, proceedings, judgments, settlements, interest, awards, penalties, fines, costs or expenses of any kind (including, without limitation, attorneys' fees, consultants' fees, and experts' fees) which may arise out of, relate to, or otherwise be connected or associated in any way with the undersigned's use of the property of **Republic Township** pursuant to or in accordance with the **attached Use Agreement**.

CONTACT INFORMATION

Contact Name: _____

Organization Name (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

E-mail: _____